

# Oak Realty One, Inc.

P.O. Box 418 233 N. Bridge St. LaBelle, FL.33975 Phone # 863-675-0500 Fax # 863-675-8387

#### RENTAL PROCEDURES

# CREDIT APPLICATION FEE(S): \$50.00 PER ADULT

APPLICATION FORM MUST BE FILLED OUT COMPLETELY AND SIGNED.

<u>APPLICATION FEE(S) MUST BE PAID BY MONEY ORDER AT THE TIME APPLICATION IS</u>

SUBMITTED.

TO ENABLE US TO PROCESS YOUR APPLICATION, PLEASE PROVIDE A COPY OF YOUR DRIVER'S LICENSE AND SOCIAL SECURITY CARD.

WE MAKE EVERY EFFORT TO PROCESS YOUR APPLICATION AS QUICKLY AS POSSIBLE. IN MOST CASES, YOU WILL BE ADVISED OF YOUR APPROVAL OR DENIAL WITHIN 48 BUSINESS HOURS.

CREDIT APPLICATION FEES ARE NON-REFUNDABLE.

## **UPON APPROVAL:**

WITHIN 48 HOURS OF BEING ADVISED OF YOUR APPROVAL, WE MUST RECEIVE PAYMENT OF YOUR SECURITY DEPOSIT AND LOCK FEE OF \$50.00. THIS LOCK FEE IS A NON-REFUNDABLE FEE THAT COVERS THE COST OF RE-KEYING THE PROPERTY FOR YOUR MOVE-IN. PAYMENT OF YOUR SECURITY AND LOCK FEE MUST BE IN THE FORM OF A MONEY ORDER OR A CERTIFIED BANK CHECK.

### AT TIME OF MOVE-IN:

ONE FULL MONTH'S RENT MUST BE PAID AT MOVE-IN. SOME OF OUR OWNERS REQUIRE LAST MONTH RENT ALSO. IT MUST BE IN THE FORM OF A MONEY ORDER OR CERTIFIED BANK CHCK.

PERSONAL CHECKS WILL BE ACCEPTED FROM THE TENANT(S) OF RECORD AFTER MOVE-IN.

PETS: MOST OF OUR OWNERS DO NOT ALLOW PETS. HOWEVER, IF YOU DO RECEIVE PRIOR APPROVAL FOR A PET, A NON-REFUNDABLE FEE WILL BE DETERMINED. THIS FEE MUST ALSO BE PAID PRIOR TO MOVE-IN IN THE FORM OF A MONEY ORDER OR CERTIFIED BANK CHECK.

WATERBEDS: YOU MUST HAVE PRIOR WRITTEN APPROVAL BEFORE HAVING A WATERBED IN ANY OF OUR RENTAL UNITS. IF THIS IS PERMITTED BY AN OWNER, YOU MUST HAVE PROOF OF LIABLITY INSURANCE.

RENTER'S INSURANCE: THE OWNER'S POLICY DOES NOT COVER YOUR BELONGINGS. WE STRONGLY URGE YOU TO OBTAIN A RENTER'S INSURANCE POLICY.

QUESTIONS?	CALL OUR OFFICE @ <b>863-675-0500</b>
ADDRESS:	